

NEW 'WEB' BASED SERVICES

Cost Effective, Green Solutions (now there is a first!)

No more:

- ✓ **Travel costs;**
- ✓ **Unproductive travel time;**
- ✓ **Delays due to traffic;**
- ✓ **Mountains of paperwork at the end of a project; and no more**
- ✓ **Printing costs.**

These services will:

- Save you money;
- Save you time;
- Improve communication and transparency; and
- Help you do your bit for the environment at the same time.

REMOTE CONTRACT REVIEWS/REMOTE ADVICE

Contract Reviews

Using a "Traffic Light"/ABC system for easy risk identification:

How it works;

- Send an email to contractreview@ramskillmartin.co.uk and within 24 hours a consultant will contact you to discuss the matter, a letter of appointment will be issued via email the same day with details of agreed brief and cost.
- If possible all documents should be sent electronically (email or CD/flash drive (memory stick) in the post.
- Alternatively send the contract documents by post and RM will send the documents back once they are scanned onto our system.
- Our review will be issued electronically; a backup disc or flash drive will also be issued on completion.

All advice is saved on our secure server for your protection.

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Remote Advice

This service is available for smaller disputes or single issues:

- Send an email to remoteadvice@ramskillmartin.co.uk and within 24 hours a consultant will contact you to discuss the matter, a letter of appointment will be issued via email the same day with details of agreed brief and cost.
- If possible all documents should be sent electronically (email or CD/flash drive (memory stick) in post).
- Alternatively send the contract documents in the post and RM will deliver documents back once they are scanned onto our system.
- Advice will either be given over the phone, via web based conversation or simply in writing, it is your choice.
- All documents prepared are issued to you for final approval/discussion.
- You are advised and informed every step of the way.

All advice is saved on our secure server for your protection.

VIRTUALCONSULTANCY

- This is for larger disputes/adjudications:
- After an initial face to face meeting (if you require) all documents are taken by RM for electronic conversion and all electronic files are copied at your offices.
- Once copied the originals are returned to you with a copy of the electronic version.
- RM will provide to assistance including specialist software to facilitate remote collaborative working.
- Conference calls/meetings are held online whenever possible with attendee's able to see the documents under discussion. Documents and files can be transferred whilst the meeting progresses.
- Documents can be presented, reviewed and edited "*in real time*".
- On completion a full version of all documents is issued to you on a device with a backup disc/memory stick.

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ON SITE VIRTUAL QUANTITY SURVEYOR/PLANNER

Lots of companies cannot afford to have a QS/Planner on site full time.

This system allows contractors to have a QS/Planner on hand every step of the way through a project without the need of an extra desk.

How it works;

- All you need is access to the internet.
- After an initial introductory site visit and meeting with all management staff a real and virtual link is created between the on site/off site management team and RM.
- Depending on the basis of the brief (planning/progress monitoring/contract and commercial advice) whenever an issue arises the consultant appointed can be contacted via the internet or telephone to discuss issues/provide advice/take any actions necessary including notice preparation, programmes updated, issues reviewed.

WEBINARS

"Live" Webinars to individuals or businesses including multiple offices.

All our Options4Training services are now available on a webinar basis.

For further information simply send an e-mail to rmweb@ramskillmartin.co.uk and we will contact you to discuss any of the above services.